

**NEWINGTON SCHOOL DISTRICT**  
School Administrative Unit 50  
48 Post Road, Greenland, New Hampshire 03840  
Phone (603) 422-9572 Fax (603) 422-9575

The regular monthly meeting of the Newington School Board took place on Tuesday, November 14, 2017 at 6:00 p.m. at the Newington Public School.

**PRESENT:**

School Board Members: Dr. Mark Joyce (Chair)  
Mr. David Mueller  
Mr. Jack O'Reilly

Administrators: Salvatore Petralia, Superintendent  
Kelli Killen, Assistant Superintendent  
Sarah Reinhardt, Special Education Director  
Peter Latchaw, Principal

Visitors: Kim Lodge, NPS Grade 3-4 Teacher

**CALL TO ORDER** – Dr. Joyce called the meeting to order at 6:03 p.m.

**SECRETARY'S REPORT**

*On a motion by Mr. O'Reilly seconded by Mr. Mueller, the public minutes of October 10, 2017 were approved. Vote: 2-0-1 Dr. Joyce abstained.*

**COMMUNICATIONS**

There were no communications to report.

**FINANCIAL REPORT**

*On a motion by Mr. O'Reilly, seconded by Mr. Mueller, the manifest for October 7, 2017 through October 18, 2017 was unanimously approved in the amount of \$4,396.57. Vote: 3:0*

*On a motion by Mr. O'Reilly, seconded by Mr. Mueller, the manifest for October 19, 2017 through October 25, 2017 was unanimously approved in the amount of \$54,751.90. Vote: 3:0*

*On a motion by Mr. O'Reilly, seconded by Mr. Mueller, the manifest for October 25, 2017 through November 13, 2017 was unanimously approved in the amount of \$64,704.33. Vote: 3:0*

The Board briefly discussed the Portsmouth tuition costs which were detailed in Ms. Ransom's memorandum. It was noted that the Portsmouth School District submitted tuition invoices in the amounts of \$139,096 for the middle school and \$330,320 for the high school.

Dr. Joyce made a request for Ms. Ransom to attend the December Board meeting to discuss the unencumbered balances and the FY 2019 proposed budget. Dr. Joyce also requested that Mr. Katkin,

Business Administrator, also attend the December Board meeting to present the Board with a detailed capital plan regarding the school's maintenance plan history.

**RECOGNITION OF GROUPS OR INDIVIDUAL VISITOR:**

Kim Lodge, Newington Public School Teacher for Grades 3-4.

**REPORTS**

**Assistant Superintendent's Report**

Ms. Killen reported that the PLC's have concluded, except for the session scheduled on October 30<sup>th</sup>, which will be rescheduled. The teachers have been using Schoology during the PLC's and nine teachers have signed up for the webinar trainings. The next training was held on November 7<sup>th</sup>.

The Professional Learning Advisory Committee is seeking input from staff on the Evaluation and Supervision Process. The Committee has also begun to review the Plan for Effective Teaching and will share the revised plans with the each school board once completed. They have also discussed creating a website to share professional development information both in and outside the district to spread the word about upcoming information and opportunities.

**Superintendent's Report**

Mr. Petralia continues his classroom visitations at Newington Public School, as well as to all other schools in SAU 50. During his visits, he has been impressed with the level of teacher planning that is evident as well as the level of discourse between teacher and student at NPS.

Mr. Petralia met with Mr. Latchaw on October 20<sup>th</sup> for a pre-evaluation conference for the year. They discussed areas of focus for the 2017-2018 school year and also reviewed Mr. Latchaw's evaluation schedule for professional and non-professional staff.

Mr. Petralia recently met with Linda Schmidt, Grant Application Chairperson, for the Clipper Foundation to review this year's grant cycle and to arrange 1:1 meetings with building principals. It was noted that NPS had previously received a grant from the foundation and the funds were used to establish the Maker Space.

The SAU 50 Joint Board will convene on Wednesday, November 15<sup>th</sup> at 5:30 p.m. at Rye Junior High School. The SAU 50 preliminary budget will be presented and reviewed during this meeting. The regularly scheduled Rye School Board meeting will follow the SAU 50 meeting.

The newly created Public School Infrastructure Fund was established in RSA 198:15-y. This fund has an estimated \$19,000,000 available to public schools, including charter schools, to expend for the following purposes: Providing an E-rate State match (bringing fiber connections to schools); addressing life and safety deficiencies at schools; and improving security in schools.

This item will be further addressed during the *New Business* portion of tonight's meeting.

**Principal's Report**

Mr. Latchaw reported that during the school's annual open house, he showed parents how to access their child's SeeSaw accounts and noted that the site has had over 300 visits by parents since then. He

also acknowledged that he has been meeting monthly with Ms. Killen to revise his goals and action plan.

A Question and Answer Forum will be held on November 15<sup>th</sup> at 7 p.m. Police Chief Bilodeau and Officer O'Reilly will be in attendance to discuss the new safety protocols at NPS.

Mr. Latchaw wanted to publicly thank Nels Tooker and Abby Lundborn will be presenting a 360 virtual reality tour at the Christa McAuliffe Conference. He also thanked Cheryl Berman for speaking at the NH Association of World Language Teachers. Ms. Berman's unit received rave reviews and she was also invited to present at UNH and has submitted a request to present at the Global World Language Conference.

Dr. Joyce publicly thanked the teachers and staff for all of their hard work. Mr. O'Reilly also thanked the staff and students for the birthday card that was received at the Langdon Library in celebration of the library's 125<sup>th</sup> birthday.

Mr. Latchaw informed the Board that the heating system was recently serviced and the repair cost exceeded the amount in the account. After a brief discussion, the Board agreed to transfer funds into the account to pay for the service invoice.

*On a motion by Mr. O'Reilly, seconded by Mr. Mueller, the Board voted to allow the exceeding current line of account 10.2620.435.00.10 by \$1,000 from which to transfer the funds to be determined at a later date. Vote: 3:0*

### **Board Members**

The Newington School Supporters (NSS) nominated and confirmed new officers: Jennifer Philbrick and Aimee Car, Co-Chairs, Nancy Thibeau, Treasurer, and Molly Grube, Secretary. The NSS is also hosting a movie night on November 17<sup>th</sup>, to promote school and community involvement. Stoneface Brewing Company announced that they will donate 10% of all January proceeds to the NSS to all NSS customers.

### **Budget**

The Board will be reviewing and approving the FY 19 budget in December.

### **NEW BUSINESS**

#### **Policy Review**

*On a motion by Mr. O'Reilly, seconded by Mr. Mueller, policy GCCBC – Family and Medical Leave was approved for adoption. Vote: 3:0*

*On a motion by Mr. O'Reilly, seconded by Mr. Mueller, policy JCA\* - School Assignment Policy, was approved for 2<sup>nd</sup> reading. Vote: 3:0*

*On a motion by Mr. Mueller, seconded by Mr. O'Reilly, policy JEC\* - Manifest Education Hardship, was approved for 2<sup>nd</sup> reading. Vote: 3:0*

*On a motion by Mr. O'Reilly, seconded by Mr. Mueller, policy JFA - Legal Residency of a Student, was approved for 2<sup>nd</sup> reading. Vote: 3:0*

*On a motion by Mr. Mueller, seconded by Mr. O'Reilly, policy JFAA - Admission of Resident Students was approved for 2<sup>nd</sup> reading. Vote: 3:0*

*On a motion by Mr. O'Reilly, seconded by Mr. Mueller, policy JFABB - Admission of Foreign Exchange Students was approved for 1<sup>st</sup> Reading. Vote: 3:0*

*On a motion by Mr. Mueller, seconded by Mr. O'Reilly, policy JH - Student Absences, Tardiness, and Truancy Policy was approved for 1<sup>st</sup> Reading. Vote: 3:0*

**Public School Infrastructure Fund (RSA 198:15-y)**

At the request of Dr. Joyce, the Board discussed the newly established Public School Infrastructure Fund. This fund has approximately \$19,000,000 available to public schools to use for safety and security improvements, such as security cameras, phone system upgrades, etc. Mr. Latchaw stated that he has a list of items from a past building inspection audit. Mr. Petralia suggested using the Homeland Security audit report, which would have recommendations of what items need to be updated/replaced. The Board discussed possible improvements on doors, windows, and the purchase and installation of an outdoor communication system.

**Future Meeting Dates:**

After discussion, the Board agreed to reschedule the February School Board meeting to Wednesday, February 7, 2018 at 6 p.m.

SAU 50 Joint Board Meeting – Wednesday, November 15, 2017 at 5:30 p.m. at Rye Junior High School;

Secondary Advisory Meeting – Tuesday, December 5, 2017 at 5 p.m. at Portsmouth High School;

Newington School Board Meeting – Tuesday, December 12, 2017 at 6 p.m. at Newington Public School;

SAU 50 Joint Board Meeting – Wednesday, December 20, 2017 at 5:30 p.m. at Rye Junior High School.

**NON PUBLIC**

*On a motion by Mr. O'Reilly, seconded by Mr. Mueller, the Board entered non-public session at 7:07 p.m. Vote: 3:0*

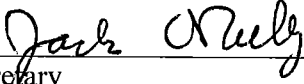
**RECONVENE**

*On a motion by Mr. O'Reilly, seconded by Mr. Mueller, the Board returned to public session at 7:10 p.m. and seal the non-public minutes, in accordance with RSA 91-A:3, II (c). Vote: 3:0*

**ADJOURNMENT**

*On a motion by Mr. O'Reilly, seconded by Mr. Mueller, the Board adjourned their meeting at 7:11p.m. Vote: 3:0*

Respectfully Submitted,  
Tracy Dumais

  
Secretary